



**SCHOOL BUS ROUTES AND TIMETABLES
FOR THE ACADEMIC YEAR 2023-2024**

IMPORTANT CHANGES FOR APRIL 2024

- **New or amended pickups/stops are highlighted in green**
- Route numbers have been changed, but remain mostly the same.
- Any pupils directly affected by changes to the routing will have been contacted directly.
- Return journeys will leave school at 1715 on Tuesday, Wednesday and Thursday and **1615 on Monday and Friday**. This will allow pupils to attend clubs and prep. Prep is free until 1715 and should be booked separately.
- All pupils must head straight from prep/class at the end of the day to the bus departure point without unnecessary delay.
- It is important for parents to inform the school of any changes to bookings. Failure to do will cause a delay whilst we check pupils have been accounted for, especially at the end of the day.

ROUTE 1		DEPART PROMPTLY	RETURN (1615 on Mon & Fri)
PICK-UP/RETURN POINT			
ROUTE 1 – NEWBURY- AM/PM (8 SEATER-ROOKWOOD DRIVER)			
NEWBURY	1. RETAIL PARK	-	1810
NEWBURY	2. GARDEN CLOSE LANE	0730	1805
NEWBURY	3. ST GEORGE'S CAR PARK	0742	1753
HIGHCLERE	4. PENWOOD VILLAGE HALL	0750	1745
ROOKWOOD SCHOOL		0820	1715

ROUTE 2		DEPART PROMPTLY	RETURN (1615 on Mon & Fri)
PICK-UP/RETURN POINT			
HIGHCLERE & KINGSCLERE- AM/PM (8 SEATER-ROOKWOOD DRIVER)			
KINGSCLERE (PM ONLY)	1. SANDFORD SPRINGS HOTEL	-	1800 (Mon only)
HIGHCLERE	2. PENWOOD VILLAGE HALL	0750	1745
HURSTBOURNE TARRANT	3. GEORGE AND DRAGON	0802	1733
ENHAM ALAMEIN	4. BUS STOP AT WHITE COTTAGE/ST GEORGE'S CHURCH	0805	1730
AUGUSTA PARK	5. FINKLEY FARM ROAD	0810	1725
ROOKWOOD SCHOOL		0820	1715

ROUTE 3		DEPART PROMPTLY	RETURN (1615 on Mon & Fri)
PICK-UP/RETURN POINT			
BASINGSTOKE & EASTERN VILLAGES –AM/PM (8 SEATER-ROOKWOOD DRIVER)			
HATCH WARREN	1. BUS STOP DANEBURY ROAD (ST MARKS SCHOOL)	0730	1815
DUMMER	2. DUMMER CRICKET CENTRE	0740	1805
OVERTON	3. BUS STOP OUTSIDE POST OFFICE	0800	1750
LAVERSTOKE	3. BUS STOP ON B3400	0805	1746
WHITCHURCH	4. BELL STREET BUS STOP	0807	1742
ST MARY BOURNE (PM ONLY)	5. VILLAGE HALL	-	1734
ANDOVER DOWN	6. BUS STOP AT PISA COTTAGE	0816	1724
ROOKWOOD SCHOOL		0825	1715

ROUTE 4		DEPART PROMPTLY	RETURN (1615 on Mon & Fri)
PICK-UP/RETURN POINT			
		AM	PM
A30 PORTON AND THE WALLOPS AM ONLY (8 SEATER-ROOKWOOD DRIVER)			
SALISBURY	1. CHAFYN GROVE	0725	1735
WEST WINTERSLOW	2. JUNCTION WESTON RD/LIVERY RD	0740	1745
A30/PORTON ROAD JUNCTION	3. THE GREYHOUND PUB	0745	1740
BROUGHTON	4. GEORGE IN CAR PARK	0755	1735
NETHER WALLOP	5. VILLAGE HALL (A343)	0800	1730
MIDDLE WALLOP (CAMP)	6. LAYBY NEAR UNDERPASS	0803	1727
ROOKWOOD SCHOOL		0815	1715

ROUTE 6 PICK-UP/RETURN POINT		DEPART PROMPTLY	RETURN (1615 on Mon & Fri)
		AM	PM
STYPE, THE COLLINGBOURNES & TIDWORTH AM/PM (8 SEATER-ROOKWOOD DRIVER)			
STYPE	1. GRAVEL PIT ON A338 SHALBOURNE	0730	1805
WILTON	2. SWAN PUB	0740	1755
EAST GRAFTON	3. JUNCTION WITH GREEN CLOSE A338	0741	1754
WEST GRAFTON	4. OLD RAILWAY STATION	0742	1753
BURBAGE	5. HIGH STREET	0745	1750
COLLINGBOURNE KINGSTON	6. CHAPEL LANE	0750	1745
COLLINGBOURNE DUCIS	7. BUS STOP BY SPAR	0755	1740
NORTH TIDWORTH	8. KELK CRESCENT	0802	1733
LUDGERSHALL	9. CROWN INN	0807	1728
FABERSTOWN	10. BUS STOP	0810	1725
WEYHILL (PM ONLY)	11. FYFIELD ROAD	-	1722

ROUTE 7 PICK-UP/RETURN POINT		DEPART PROMPTLY	RETURN (1615 on Mon & Fri)
		AM	PM
BURBAGE AM/PM (8 SEATER ROOKWOOD DRIVER)			
BURBAGE	1. PETROL STATION	0745	1750
ROOKWOOD SCHOOL		0820	1715

ROOKWOOD BUS SERVICE - INFORMATION FOR PARENTS AND PUPILS

The school bus service is run by the Bursar and Estates Manager. Any queries should be sent to transport@rookwoodschool.org

The routes and pick up times are listed above and subject to traffic incidents. Additional stops may be requested at the time of making a termly booking, as long as they are on the designated route. These will be agreed if they are safe and do not adversely affect the route timings. Requests for additional stops should be made to transport@rookwoodschool.org.

This is a driver only service; there will be no additional staff to supervise pupils. Pupils are expected to conform to the Code of Conduct, as outlined below. By making a booking to use a school bus it will be assumed that parents and pupils clearly understand the expectations of the pupil when using this service. We reserve the right to withdraw the service in the event of repeated poor behavior.

The service is provided by Rookwood staff using Rookwood minibuses. All staff are experienced drivers and have appropriate and certified safeguarding clearances and driving qualifications.

Booking. Termly bookings should be through Wise Pay, further details can be given by emailing transport@rookwoodschool.org Bookings will be subject to availability.

Pick up Procedure. Please ensure your child is at the pickup point in the morning in good time (5 minutes before designated time), as the bus will not wait for late arrivals. Several of the stopping points, though safe for a short halt, would cause serious inconvenience to other road users if the bus waited for more than the minimum time. In the event of the pupil not being at the designated stop the driver will wait briefly and then continue on the route.

Drop off Procedure. Senior school pupils will be dropped at the designated stop and allowed to walk home or wait for a parent unsupervised. Lower school pupils will only be dropped if there is a parent or nominated adult to meet them. In the event that a Lower School child is not met, the driver will continue on his/her journey and attempt to drop the child on the return. If there is still no one to meet the bus, the driver will return the child to school and supervise them.

In the event of an emergency parents should contact Mr. Watson (Estates Manager) on 07936 953459 Rookwood drivers are experienced in providing this service and have well established procedures for dealing with unexpected problems, but parents are asked to do all they can to avoid disruption to the service.

Age Restrictions. There is no minimum age to use this service. However, the child must be able to be independent, including fitting of seat belts and booster seats (if required). Where there is a legal requirement for a child to use a booster seat, this must be provided for this route, by parents, and stored at school during the day. Booster seats cannot be left on the bus. We reserve the right to withdraw use of the service if we feel that a pupil is not able to manage independently on the bus.

Costs. The termly charge will be £495 (return); £280 one way or £5.95 (single journey), with the inner zone stops (shaded), being charged at £395 (return), £220 (one way) or £5.00 (single journey). The fare will be need to be booked on Wise Pay in advance. If you wish to withdraw your child from a termly booking, a term's notice is required.

Cancellations or Changes. Cancellation or changes should be notified as follows:

- Planned cancellations (clubs, known absence etc.) to transport@rookwoodschool.org by 1400 the day before travel.
- Short notice (illness etc.), the procedure is as follows:
 - Mornings –should be notified by telephoning 01264 325913 before 0700. In all cases you are asked to separately notify the relevant school office of your child’s absence.
 - Afternoons- Please email transport@rookwoodschool.org by 1400 or contact school reception by telephone before 1600, or 1500 Monday and Friday.

Please also note that Rookwood drivers may be happy to share their mobile numbers with parents of children on their route. However, they will be unable to answer their phone from about 0700 as they will be driving. Rookwood drivers are also provided with parents’ emergency contact details.

Single Journeys. Subject to availability and once we have confirmation of the numbers of pupils making termly bookings, single (ad hoc) journeys may be booked on a first come first served basis.

BUS PASSENGER CODE OF CONDUCT

All pupils have a right to feel safe and secure whilst travelling on our bus service. To this end, pupils are considered to be subject to normal school rules from the moment of arrival at their bus collection point in the morning until their return to that point at the end of the day.

In particular:

1. Pupils should be in the correct school uniform when travelling and should not board the bus in dirty or muddy games kit.
2. Pupils must follow the drivers instructions at all times.
3. Pupils must treat the driver and all the bus passengers with respect and consideration.
4. Pupils must remain seated, with their seat belts fastened, throughout the journey and must not move about whilst the bus is in motion. Bags must be stored safely and in compliance with the driver’s instructions.
5. Pupils must behave properly at all times, must respect the general public, and refrain from any behaviour which is likely to harm the reputation of Rookwood School.
6. Pupils must take responsibility for their fellow passengers. Older pupils are expected to set an appropriate example to the younger pupils, they are also expected to help and support the younger pupils.

Pupils must comply with the Code of Conduct at all times. The School reserves the right to withdraw the service from any pupil who fails to comply with the Code of Conduct.