



## SCHOOL BUS ROUTES AND TIMETABLES FOR THE ACADEMIC YEAR 2022-2023

### IMPORTANT CHANGES FOR SEPTEMBER 2022

- Some routes have changed slightly and are based on feedback and requests made by parents. We have tried to meet these requests as best we can and provide stops at suitably accessible places. Priority has been given to those who plan to use routes on a daily basis; we have also done our best to cater for ad hoc requests.
- Return journeys will leave school at 1715 on Monday-Thursday and 1615 on Fridays. This will allow pupils to attend clubs and prep. Prep is free until 1715 and should be booked separately.
- It is important for parents to inform the school of any changes to bookings. Failure to do will cause a delay whilst we check pupils have been accounted for, especially at the end of the day.
- Stops and timings will be reviewed and changed if required and in an effort to make the service as efficient as possible.

PICK-UP/RETURN POINT		DEPART PROMPTLY	RETURN (Dept 1615 on Fridays)
		AM	PM
<b>ROUTE 1 – NEWBURY- AM/PM (16 SEATER-ROOKWOOD DRIVER)</b>			
NEWBURY	1. BADGER'S RIDGE	0730	1805
NEWBURY	2. ST GEORGE'S CAR PARK	0742	1753
HIGHCLERE	3. VILLAGE HALL	0750	1745
HURSTBOURNE TARRANT	4. GEORGE AND DRAGON	0802	1733
ENHAM ALAMEIN	5. BUS STOP AT WHITE COTTAGE/ST GEORGE'S CHURCH	0805	1730
AUGUSTA PARK	6. FINKLEY FARM ROAD	0810	1725
ROOKWOOD SCHOOL		<b>0820</b>	<b>1715</b>
<b>ROUTE 2 – BASINGSTOKE –AM/PM (8 SEATER-ROOKWOOD DRIVER AM PIKES PM)</b>			
HATCH WARREN	1. BUS STOP DANEBURY ROAD (ST MARKS SCHOOL)	0730	1815
DUMMER	2. DUMMER CRICKET CENTRE	0740	1805
OVERTON	3. BUS STOP OUTSIDE POST OFFICE	0800	1750
WHITCHURCH	4. BELL STREET BUS STOP	0807	1742
ST MARY BOURNE (PM ONLY)	5. VILLAGE HALL		1734
ANDOVER DOWN	6. BUS STOP AT PISA COTTAGE	0816	1724
ROOKWOOD SCHOOL		<b>0825</b>	<b>1715</b>

<b>ROUTE 3 – WINCHESTER AM ONLY (8 SEATER-PIKES DRIVER)</b>			
WORTHY DOWN	1. COWLEY DRIVE	0740	
SOUTH WONSTON	2. VILLAGE HALL	0745	
SUTTON SCOTNEY	3. MAIN BUS STOP	0750	
BARTON STACEY	4. POST OFFICE	0800	
NEWTON STACEY	5. FIR TREE COTTAGE	0803	
WHERWELL	6. PAVILION	0808	
ROOKWOOD SCHOOL		<b>0820</b>	
<b>ROUTE 4 – A30 PORTON AND THE WALLOPS AM ONLY (8 SEATER-PIKES DRIVER)</b>			
WEST WINTERSLOW	1. JUNCTION WESTON RD/LIVERY RD	0740	
A30/PORTON ROAD JUNCTION	2. THE GREYHOUND PUB	0745	
BROUGHTON	3. GEORGE IN CAR PARK	0755	
NETHER WALLOP	4. VILLAGE HALL (A343)	0800	
MIDDLE WALLOP (CAMP)	5. LAYBY NEAR UNDERPASS	0803	
ROOKWOOD SCHOOL		<b>0815</b>	
<b>ROUTE 5 – AMESBURY/SOUTHERN VILLAGES AM ONLY (8 SEATER-PIKES DRIVER)</b>			
AMESBURY	1. CENTRAL CAR PARK	0735	
BULFORD/AMESBURY	2. RATFYN FARM	0740	
GRATELEY STATION/PALESTINE	3. SHOP OPPOSITE STATION ENTRANCE-CAR PARK	0755	
QUARLEY	4. VILLAGE HALL	0800	
AMPORT	5. HAWK PUB	0805	
MONXTON	6. HIGH STREET/VILLAGE GREEN BUS STOP	0810	
ARMY HQ	7. QUARTERS OPPOSITE MARLBOROUGH LINES	0813	
ROOKWOOD SCHOOL		<b>0820</b>	
<b>ROUTE 6 – BURBAGE AM/PM (16 SEATER ROOKWOOD DRIVER AM, PIKES PM)</b>			
STYPE	1. GRAVEL PIT ON A338 SHALBOURNE	0730	1805
WILTON	2. SWAN PUB	0740	1755
WEST GRAFTON	3. OLD RAILWAY STATION	0742	1753
BURBAGE	4. PETROL STATION	0745	1750
COLLINGBOURNE KINGSTON	5. BUS STOP AT BARLEY CORN PUB	0750	1745
COLLINGBOURNE DUCIS	6. BUS STOP BY SPAR	0755	1740
NORTH TIDWORTH	7. KELK CRESCENT	0802	1733
LUDGERSHALL	8. CROWN INN	0807	1728
FABERSTOWN	9. BUS STOP	0810	1725
WEYHILL	10. PINK OLIVE RESTAURANT	0813	1722
ROOKWOOD SCHOOL		<b>0820</b>	<b>1715</b>

## **ROOKWOOD BUS SERVICE - INFORMATION FOR PARENTS AND PUPILS**

The school bus service is run by the Deputy Head. Any queries should be sent to [transport@rookwoodschool.org](mailto:transport@rookwoodschool.org)

The routes and pick up times are listed above and subject to traffic incidents. Additional stops may be requested at the time of making a termly booking, as long as they are on the designated route. These will be agreed if they are safe and do not adversely affect the route timings. Requests for additional stops should be made to [transport@rookwoodschool.org](mailto:transport@rookwoodschool.org).

This is a driver only service; there will be no additional staff to supervise pupils. Thus, pupils are expected to conform to the Code of Conduct, as outlined below. By making a booking to use a school bus it will be assumed that parents and pupils clearly understand the expectations of the pupil when using this service. We reserve the right to withdraw the service in the event of repeated poor behaviour.

The service is provided by either Rookwood staff using Rookwood minibuses or by Pikes Coaches contracted by Rookwood School, as outlined on the bus timetable above. All staff are experienced drivers and have appropriate and certified safeguarding clearances and driving qualifications. **Booking.** Termly bookings should be made by emailing a booking form to [transport@rookwoodschool.org](mailto:transport@rookwoodschool.org) or through the Parent Portal. Bookings will be subject to availability.

**Pick up Procedure.** Please ensure your child is at the pickup point in the morning in good time (5 minutes before designated time), as the bus will not wait for late arrivals. Several of the stopping points, though safe for a short halt, would cause serious inconvenience to other road users if the bus waited for more than the minimum time. In the event of the pupil not being at the designated stop the driver will wait briefly and then continue on the route.

**Drop off Procedure.** Senior school pupils will be dropped at the designated stop and allowed to walk home or wait for a parent unsupervised. Lower school pupils will only be dropped if there is a parent or nominated adult to meet them. In the event that a Lower School child is not met, the driver will continue on his/her journey and attempt to drop the child on the return. If there is still no one to meet the bus, the driver will return the child to their depot/school and supervise them. In the event of an emergency parents should either call Mr Hick, the Deputy Head (01264 325900) or Pike's Company Director's (Robin Pike) (01264 334328). Pikes and Rookwood drivers are experienced in providing this service and have well established procedures for dealing with unexpected problems, but parents are asked to do all they can to avoid disruption to the service. Please note that these phones automatically transfer to mobile phones out of hours.

**Age Restrictions.** There is no minimum age to use this service. However, the child must be able to be independent, including fitting of seat belts and booster seats (if required). Where there is a legal requirement for a child to use a booster seat, this must be provided for this route, by parents, and stored at school during the day. Booster seats cannot be left on the bus. We reserve the right to withdraw use of the service if we feel that a pupil is not able to manage independently on the bus.

**Costs.** The termly charge will be £465 (return); £260 one way or £5.95 (single journey), with the inner zone stops (shaded), being charged at £360 (return), £195 (one way) or £4.45 (single journey). Families with more than one child taking the bus will receive a discount of 25% (second sibling), rising to 50% (third and subsequent sibling). The fare will be invoiced in advance. If you wish to withdraw your child from a termly booking, a term's notice is required.

Cancellations or Changes. Cancellation or changes should be notified as follows:

- Planned cancellations (clubs, known absence etc.) to [transport@rookwoodschoo.org](mailto:transport@rookwoodschoo.org) by 1400 the day before travel.
- Short notice (illness etc.), the procedure is as follows:
  - Mornings – For routes which are run by school staff, cancellations should be notified by telephoning 01264 325913 before 0700. For routes run by Pikes Coaches, cancellations should be notified directly to Pikes on 01264 334328 by 0700. In all cases you are asked to separately notify the relevant school office of your child's absence.
  - Afternoons- Please email [transport@rookwoodschoo.org](mailto:transport@rookwoodschoo.org) by 1400 or contact school reception by 1700.

Please also note that Rookwood drivers will be happy to share their mobile numbers with parents of children on their route. However, they will be unable to answer their phone from about 0700 as they will be driving. Rookwood drivers and Pike's office will also be provided with parents' emergency contact details.

Single Journeys. Subject to availability and once we have confirmation of the numbers of pupils making termly bookings, single (ad hoc) journeys may be booked on a first come first served basis.

### **BUS PASSENGER CODE OF CONDUCT**

All pupils have a right to feel safe and secure whilst travelling on our bus service. To this end, pupils are considered to be subject to normal school rules from the moment of arrival at their bus collection point in the morning until their return to that point at the end of the day.

In particular:

1. Pupils should be in the correct school uniform when travelling and should not board the bus in dirty or muddy games kit.
2. Pupils must follow the drivers instructions at all times.
3. Pupils must treat the driver and all the bus passengers with respect and consideration.
4. Pupils must remain seated, with their seat belts fastened, throughout the journey and must not move about whilst the bus is in motion. Bags must be stored safely and in compliance with the driver's instructions.
5. Pupils must behave properly at all times, must respect the general public, and refrain from any behaviour which is likely to harm the reputation of Rookwood School.
6. Pupils must take responsibility for their fellow passengers. Older pupils are expected to set an appropriate example to the younger pupils, they are also expected to help and support the younger pupils.

Pupils must comply with the Code of Conduct at all times. The School reserves the right to withdraw the service from any pupil who fails to comply with the Code of Conduct.